



Volunteers' Week 2018 Planning / Working Group Meeting

13 April 2018, Macc, Manchester City Centre

Facilitated by: Jack Puller, Active Communities Manager, Macc

Attended by:

Partners

Kate Maggs – Better things
Myrtle Finley – Greater Manchester Youth Network
Helen Moore Start – MMU Students Union
Nick Alogba – Manchester VIP
John Priestley – Manchester Football Museum
Claire Nicholls – Greater Manchester Fire and Rescue
Kenneth Gale – Volunteer

MACC

Jack Puller – Active Communities Manager
Hayley Lightfoot – Skill Givers Project Coordinator
Barkery Jammeh – Volunteering Development Worker
Shanna Lennon - Volunteering Development Worker

Apologies: Karen Brackenridge – Manchester Museum

Notes and actions

Volunteer Fair – 4 th June 2018	
<ul style="list-style-type: none"> • Still spaces – Macc to circulate link to registration for stalls 	Macc
<ul style="list-style-type: none"> • All encouraged to promote the fair and encourage people to come along and find out more about volunteering – social media, those that use their service, flyers etc. 	ALL
<ul style="list-style-type: none"> • PDF and image of flyer to be circulated for distribution 	Macc
<ul style="list-style-type: none"> • Claire (GMFR) offered the force's fire dog (and the volunteer to go in it) and an interactive heart start demonstration. Claire to confirm the availability of these, Jack (MACC) to assess the space. 	Claire
<ul style="list-style-type: none"> • Myrtle offered youth work taster session to run on the day – M to confirm availability. 	Myrtle
<ul style="list-style-type: none"> • Discussion on having lightening talks taking place on the day on the theme of 'Volunteering for All'. MACC to scope out possibility when registrations for stallholders closes. 	Macc
<ul style="list-style-type: none"> • MACC staff to be present as volunteer center and develop contribution around 'Active Citizenship' or alternatives to traditional volunteering as part of 'Volunteering for All' theme. 	Macc

<ul style="list-style-type: none"> • MACC staff to explore an interactive feedback element using voting buttons. 	Macc
<ul style="list-style-type: none"> • MACC staff to develop 'appreciation station' (modeled on Macmillan's activity in 2017) in foyer of library engaging with public and signposting people to fair 	Macc (Shanna)
<ul style="list-style-type: none"> • Helen will engage with Bee Tattoo trust to see if there is an interactive element they can bring to the fair. 	Helen
<ul style="list-style-type: none"> • John to see if National Football Museum can bring badge making/handling table to the fair 	John
<ul style="list-style-type: none"> • Rota to be drawn up of who will be signposting in foyer and potentially with GMFR firedog. 	Macc
<ul style="list-style-type: none"> • Event to be created on Facebook and Eventbrite and link circulated. 	Macc

Rewards and Recognition

<ul style="list-style-type: none"> • All happy with design of certificate with the addition of Volunteers Week logo, Bee of Manchester and hashtag (#peopleofmcr) 	Jack
<ul style="list-style-type: none"> • #PeopleofMCR decided as good hashtag to promote the awarding of certificates in the city. 	
<ul style="list-style-type: none"> • Nominations will be open in early May and close, end of May. The nomination form to be circulated. 	Jack
<ul style="list-style-type: none"> • All encouraged to nominate volunteers and encourage other originations too. 	All
<ul style="list-style-type: none"> • Consider area of volunteer fair for the receipt of certificates encouraging current volunteers to come along. Macc to develop this and consider space and capacity. 	Macc
<ul style="list-style-type: none"> • Macc to provide toolkit along with nominations re: how you can award them etc. 	Macc
<ul style="list-style-type: none"> • Engage press with story 'most nominations ever' 	Macc (Shanna)

Spirit Stories

<ul style="list-style-type: none"> • Jack explained Spirit Stories to the group – all encouraged to think about a volunteer (or more than one) who could contribute their story. Jack will send out a request via e-mail. 	Macc (Jack)
<ul style="list-style-type: none"> • John offered Scout Sleepover story and ask to engage with family volunteers to see if they are happy to be interviewed. 	John /Shanna
<ul style="list-style-type: none"> • Everyone supportive of #Ivolunteer social media campaign to highlight the diversity of volunteering. Resources can be found on the Volunteers week website – Jack to send out print out 	All
<ul style="list-style-type: none"> • Jack to work with National Volunteer Week planning group on getting stories on the national website. 	Jack

Volunteer Week Activities

- National Football Museum will be running family volunteer taster sessions on 6th June. The Volunteer Centre Manchester will supporting this to offer additional volunteer opportunities.
- Volunteer Meet up – there will be a volunteer meet up that week. MACC looking at how this can be a social event – discussed ideas such as quiz or speedmating or other facilitated activities and different venues.
- Claire offered to enquire about the GMFR training centre (free) or Plant at Noma was suggested as a smaller venue. Claire to feedback whether this is possible.
- Engage with [Manchester Cares](#) to explore an evening activity mixed with volunteer social
- Jack to keep group updated

Claire

Macc

Jack

AOB

- Kate at Better Things will be promoting stories of volunteers who may not see themselves as volunteering during Volunteer's Week – exploring how volunteering isn't always what you imagine.
- Discussion of 'Volunteering for All' theme being spring board for VMC convening an event or conversation about barriers to volunteering. Nick and Kate interested in being part of that.
- Helen pitched the idea of a 'Myth busting' type activity or campaign around volunteering linked to the discussion around DBS checks.
- Myrtle is running a 6 week [introduction to youth work programme](#) which is free for volunteers and there are paid places for organisations. This will be hosted at Manchester Settlement and begins on 9th of May.
- Nick at VIP Manchester will be giving out Volunteering badges at Manchester Tennis Trophy during Volunteers Week.

The next meeting of the Volunteers' Week Planning / Working Group will be Thursday 10th May, 13:00 – 15:00 at Macc offices at 3rd Floor, Swan Buildings, 20 Swan Street,, Manchester M4 5JW

Details of future Volunteers' Week Planning / Working Group can be found via the Manchester Community Central website: www.manchestercommunitycentral.org, Facebook: /VCMOfficial and Twitter: @VolunteeringMcr.

For further information, you can also call 0161 830 4770, or email info@volunteercentremanchester.co.uk with the Subject: Volunteers' Week Planning / Working Group.