

## GUIDANCE NOTES

### GIVING BACK

Greater Manchester Police has a fantastic opportunity to invest cash back of £30,000 into the community of the Longsight. The money set aside can be applied for in sums of £500 up to £3,000, and is there for you to invest in your local groups or community activities.

### WHAT IS THIS CASH FOR?

This cash is to support your local groups in order to assist you in planning community meetings, to purchase much needed equipment for youth engagement or to assist in transforming your street by neighbour involvement.

### TERMS AND CONDITIONS

Only one application can be made by a group/individual on behalf of other residents for material or equipment, which will assist in bringing your community together. All bids made must benefit within the Longsight Council Ward areas. (Please see attached map)

### WHAT WILL BE CONSIDERED?

The bid you submit will have to benefit the community of Longsight and be sustainable.

### APPLICATIONS

To apply for the funding please complete the brief application form attached, with your details and the outline of your bid and return it to one of the below address by 5th January 2015. This will then be evaluated by an independent scrutiny panel, to which we will send out confirmation of applications moving to the next stage of the selection. Successful applicants will be invited to attend to do a pitch in front of the local community on 24th January 2015, between 12.30 pm - 4.30pm, to which the local community judging on the day will vote for. Your local Neighbourhood officers and Community Support Officer will be on hand to assist you with any questions around the applications. Address all reply's to PCSO 22223 Sabah Ahmed. Unsuccessful application will be notified and advised of alternative funding streams available, as well as support and or guidance from partner agencies given.

### RETURN APPLICATION TO:

Longsight Police Station - Grindlow Street, Manchester M13 0LL

Longsight Library - Community Room, 519 Stockport Road, Manchester M12 4NE

Do you have a bank account in the name of your group?  
(PLEASE NOTE – Account MUST NOT be in the name of an individual)

Yes  No

Is your group constituted?

Yes  No

## DECLARATION

- I hereby certify that the information contained in this application form is accurate, and acknowledge that in the event of a Grant being made, the application form and guidance notes will be the basis of a binding agreement.
- The Project Contact MUST be able to attend the event on 24th January 2015 at Sanam Buffet and Banqueting Hall, 587 Stockport Road, Longsight, Manchester M13 0RX
- The decision of the voting panel is final (Which will be the community that attend on the day). There will be a complaints procedure in place.
- Any award made will be used ONLY for purposes for which it is granted.
- That no funding from other sources will be received for those items detailed in the Application Form which would constitute double funding unless stipulated on this application as match funding.
- All funding when spent must be documented and receipt/invoices kept for evaluating purposes, as well as a follow up visit from one of our organiser's
- Greater Manchester Police is subject to the Freedom of Information Act 2000. This law gives the general public the right of access to information held by the Police. Some information may be exempt from disclosure such as bank account details. The Authority will consult with third parties who supplied the information but the final decision on the release of the information rests with the Police.
- Any unspent monies MUST be returned in the form of a cheque payable to 'Greater Manchester Police'.
- I understand that failure to comply with the above requirements may result in the recovery of monies paid.
- Applicants MUST be willing to participate in any promotion in relation to the event.

Name (print)

(Project Contact)

Signature

Date



# Love Longsight

# YOUR COMMUNITY YOU DECIDE

## LOCAL PEOPLE, LOCAL IDEAS AND LOCAL SOLUTIONS

# @GMPLONGSIGHT

# APPLICATION FORM

Name of your GROUP or INDIVIDUAL acting on behalf residents

Applicants name or group's name

Name of applicant

Address (for applicant/organisations) including Postcode

Daytime telephone number/fax number

Name (3 People who will pitch the bid)

## AIMS

Provide a BRIEF and CLEAR description of your project, which needs to be fair, legal and deliverable?  
(Approx 150 words)

WHY is it important that the project is supported and HOW will it impact/benefit the community?  
(Approx 150 words)

# FINANCIAL INFORMATION ABOUT PROJECT

Provide a breakdown of anticipated cost of your project

Description	Basis of costing (e.g hire cost, quote, hourly rate, buying rate)	Amount (£)
For example: Football kit for local youth team	For example: Buying cost for new youth team x 15	For example: £1,500 INC Vat
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How much do you expect your total project to be?

£

How much funding are you bidding for this occasion?

£

How much match funding have you already received?

£