**Grant to address Female Genital Mutilation in the Community**

**Prospectus 2017/18**

**Female Genital Mutilation Grant Programme**

**Manchester City Council**

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**Female Genital Mutilation (FGM) Community Awareness Grant 2017/18 Prospectus**

**Section One**

**Executive Summary**

As part of its continued commitment to reducing and ultimately preventing Female Genital Mutilation (FGM) Manchester City Council is aiming to provide investment in 2017/18 through the Directorate for Children and Families to Voluntary, Community Sector, not for profit and faith sector organisations to further address this issue.

Applications for funding can be from a consortium or individual organisations, but they must be based in Manchester and working with Manchester people. The funding can only be offered to one consortium/ individual organisation and cannot be split between bidders. Applications from groups working together in a partnership will require one organisation acting as the lead, accountable organisation.

**Introduction**

Welcome to the FGM Community Awareness Grant prospectus, and thank you for your interest in applying.

This document provides an explanation to the FGM grant priorities for funding, the grant application process and guidance on how to make an application.

Bidders are advised to read this document thoroughly, and make note of the scoring criteria.

We wish you good luck with your application.

**Our Manchester Strategy and Approach**

Manchester City Council has recently introduced the *‘Our Manchester Strategy*’ which is an ambitious statement of where Manchester people, businesses and public services want to get to over the next ten years. The vision is for a city that is:

* Thriving – with great jobs and the businesses to create them
* Full of talent – both home-grown and from round the world
* Fair – so everyone has an equal chance to contribute and to benefit
* A great place to live – with a good quality of life: a clean, green, safe city
* Connected – both physically, with world-class transport, and digitally, with brilliant broadband.

Underpinning the strategy is the Our Manchester approach, which aims to create a more proactive, pre-emptive and creative than business-as-usual public service, focusing on a person’s or community's strengths and opportunities. This new kind of partnership of local people, professionals and organisations is developing new answers; some as yet unthought-of and all different. At its centre is delivering things differently with our residents, doing ‘with not to’, and having different conversations with residents about what matters to them.

We would like you to bear our new Approach in mind when you apply for the funding.

**The Grant**

Manchester City Council has £18,000 to address FGM in the city of Manchester. The full funding of £18,000 will be awarded to one successful applicant or consortium to provide the delivery of a project that strengthens the voice of the community speaking out against FGM, to improve direct knowledge of FGM and build resilience within the community. The successful applicant will be expected to deliver the programme between **September 2017 and March 2018.**

Applications are welcomed from groups working in partnership who have a specific remit or interest around FGM. We are seeking applications for funding from Voluntary, Faith, Not for Profit and Community Sector services / organisations that are specifically pro-active in working with communities with direct experience of FGM.

# **Key Information**

### Call for applications: Tuesday 18th July 2017

### Closing date: Tuesday 1st August 2017

* Decision: Friday **11th August 2017**
* For voluntary, community, not for profit and faith sector organisations only

### Must be based in Greater Manchester and/or mainly working with Manchester residents

### £18,000 is available for one successful applicant or organisation

* Applications are welcomed from groups working together in a partnership

### Funding should be spent by 31st March 2018

* Applications to be returned to [workingwithus@manchester.gov.uk](mailto:workingwithus@manchester.gov.uk)
* Contact person: Karina Carter: [k.carter1@manchester.gov.uk](mailto:k.carter1@manchester.gov.uk). Mob No: 07946577946

**Section Two**

1. **Objectives**

**The recipient of the grant can focus on any or all of these objectives.**

**Preventative work**: Work that focuses directly on educating all members of communities. Holistic approaches to tackling the issue, campaigns or ideas that come from communities who experience this form of harm tackling the socio-cultural, ethnic-legal, sexual health and clinical implications of FGM.

**Support Work** that champions culturally appropriate services or uses ‘reach out’ in its approach and strengthen the voice of communities speaking out against FGM.

**FGM - The Practice** Projects or ideas that further our understanding and add value to the services and support currently available within the region and creates new opportunities to talk about FGM in the city of Manchester

**2. Service Delivery**

The successful applicant will be expected to create a programme of interventions that will involve working with members of the community in Manchester affected by FGM to challenge the culture of silence around FGM. This should involve a community led suite of interventions that builds resilience, that are culturally appropriate and works with the hearts and minds of the community, including women, men and children and young people.

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Applications are welcomed from groups working together in a partnership with one organisation acting as the lead, accountable organisation.

***Core principles:***

* Develop and deliver innovative solutions to FGM Prevention and Awareness Raising
* Involve service users in the planning, development and delivery of services.
* Work in partnership and integrate with Statutory and other Community and Voluntary Sector agencies.
* Show what added value the service can offer to the City Council in the delivery of work around FGM.

***Examples of what we will fund:***

### Staff salaries

* Volunteer expenses
* Training
* Utility costs
* Transport costs
* Room hire
* A proportion of your core costs, clearly related to the scale of activity delivered under this funding

### What we will not fund:

* Purchase of vehicles or property
* Building renovation/repair costs

All costs must be reasonable.

**3. Who Can Apply**

To apply for this grant your organisation must have, and be able to produce when asked:

* A safeguarding policy
* An equal opportunities policy
* A health and safety policy
* A data protection policy
* Financial policies and procedures
* Evidence of at least 4 Board / Management Committee meetings in the last year
* A list of Board / Management Committee members, including their roles
* A governing document (i.e. a Constitution)
* Relevant insurance
* A recent annual report and independently verified accounts
* Evidence of significant recent provision of services to Manchester residents.

### Be representative and inclusive of the community you are intending to work with

You must also be a not-for-profit organisation – this includes voluntary, community and faith organisations, co-operatives and mutual societies, non-governmental organisations which are value driven and which principally invest their surpluses to further social, environmental or cultural objectives.

Alliance, partnership and consortium applications will be welcomed for all grant bids.

***There should be opportunities for the people who you are supporting to be involved in your work, for example by volunteering in your service and/or being part of your management committee or other body*.**

You cannot apply if you are:

### A private sector or “for profit” organisation.

### A public sector organisation i.e. local authority, education institution, health authority etc.

## 4. **Funding**

There is a maximum of £18,000 available to spend on meeting the objectives of addressing Female Genital Mutilation within Manchester.

### If your application is successful, half of the funding agreed will be paid as soon as possible. The other half will be paid in March 2018 following evidence provided by the successful applicant as to how they are meeting the objectives of the grant programme and of successful outcomes achieved.

## 5. **How to Apply**

### Please make sure you read the guidance notes carefully

* Ensure that you understand the application criteria
* Provide evidence to support your application
* Answer every question on the application form

### The deadline for applications is 1st August 2017

* Please return your completed application form to [workingwithus@manchester.gov.uk](mailto:workingwithus@manchester.gov.uk)

(NB – incomplete applications will not be considered).

### You will receive an acknowledgement of our receipt of your application

## 6. **How will the decision be made**

Applications will be considered by the Scoring Panel, which will consist of senior officers within Manchester City Council, and people who have good knowledge and understanding in this area.

Each application will be considered on its own merits, from both established groups and new groups, and from established and new proposals.

The Scoring Panel will assess each application and allocate scores based on how well the application can evidence:

* How it contributes to the objectives.
* How it will achieve agreed outcomes.
* That the proposed activities are needed.
* How local people, groups and service users will be involved the service design and delivery.
* How volunteering opportunities and peer mentoring will be encouraged.
* How a partnership would work (if the proposal is for a partnership, alliance or consortium).
* Reasonable and well thought through costings.

In the event of more than one group bidding to deliver the same service or activity, the grant evaluation panel will consider which proposal best meets the criteria.

## 7. **What will happen after the decision has been made**

### All applicants will be notified by email as to whether their application has been successful or not and we will provide written feedback, on request. There is no appeals process.

Officers from MCC will arrange to meet with representatives of the successful applicants to finalise details around service delivery, monitoring and reporting arrangements and grant fund payments.

We expect to make a decision by **11th August 2017**

The successful applicant will be required to submit the documentation set out in the application form. We will send you a grant agreement with our terms and conditions for you to sign and return. If we need to ask you to change your approach in order to fill a gap we will arrange to meet with you.

### 8. Monitoring and evaluation

Manchester City Council is required to safeguard public funds. Therefore, successful providers will be required to provide monitoring information which will evidence agreed outcomes, based on the objectives of the Grant. This information will also be used to inform future commissioning priorities and to secure future financial resources. The monitoring information will be required within two weeks after the end of project **in March 2018.**

### We will expect you to keep records of how many people have used your service

### You must keep financial records demonstrating how you have used the grant funding

### You must submit an end of project monitoring return demonstrating the impact your project has made.

### Alongside ongoing monitoring arrangements we are also currently developing an evaluation model that will encompass: identification, referrals, attrition, retention, impact and sustained impact. The successful applicant will be expected to work with us to develop the model and provide all required information to support this evaluation.

## 9. **Getting Help**

If you do not understand anything in this guidance, or on the application form you can contact:: [k.carter@manchester.gov.uk](mailto:k.carter@manchester.gov.uk)

Please note Karina cannot help complete your application form or offer advice on the likelihood of your application being funded.