



Invitation to Tender for Fourteen: Inclusive Youth Project

Fee – Up to £30,000 including VAT and expenses

1. Introduction

Fourteen in Harpurhey and Moston

What is Fourteen?

Fourteen is a £3.5m programme funded by Spirit of 2012, a charity set up by the Big Lottery Fund to connect events to communities across the country; tackling disadvantage by supporting opportunities in sport, physical activity, culture and the arts, volunteering and social action.

The programme is investing in 14 communities across the UK to provide a range of activities locally, to increase wellbeing and health, challenge perceptions of disability and lead to greater social cohesion through community connections.

The programme wants to support people to join in, because evidence tells us that participation has a positive impact of people's wellbeing and happiness and helps build stronger communities.

How much funding is available in Harpurhey and Moston?

There is £200,000 available to support community led activity in the identified areas across Harpurhey and Moston (see attached map for the boundaries of the Fourteen area). In addition, Forever Manchester will seek to work with the community and partners to attract a further £125,000 to support the programme outcomes.

We have already set up small and medium grants funding programmes for community projects, for more details on these please visit our website at www.forevermanchester.com/funding/

The next step is to support a number of larger projects through a competitive process, with the organisations best able to deliver project aims and outcomes chosen against pre-set criteria.

The Aims of Fourteen

The programme will seek to increase **participation** in one or more of the following activities, depending on community interest and need (please note that the areas highlighted in this section are those that this particular tender is targeting).

- **Social action and volunteering – this is the local priority for the Fourteen programme in Harpurhey and Moston and it is expected that all applications will clearly demonstrate how they meet this aim.**
- Grass roots sport and physical activity.
- Cultural activity and the arts.
- **Youth leadership and personal development** – through asset mapping and consultation, this has been identified as an area where there is a gap in local provision and as such we have prepared this tender to invite applications that address this topic.

In each case the initiative will seek to increase inclusion, particularly for young people and people with disabilities, and enhance participation within the community.

Our Vision

We would like the Fourteen areas of Harpurhey and Moston to be well-connected communities, where people support each other to make the changes they want to see, with more opportunities for those from all age groups, backgrounds and cultures, to engage in opportunities which reduce isolation and increase well-being.

Who will deliver Fourteen?

Forever Manchester is responsible for the delivery of this programme in Greater Manchester.

We have invited local residents to become part of an inclusive local decision making group (Local Reference Group), which we have supported to help us to develop a 3 year community plan to increase participation in ways that meet local needs and aspirations. This group is continuing to work with Forever Manchester in an advisory capacity, to ensure that the Fourteen funds are spent in line with the local Fourteen community plan.

As a part of our work in the area we have employed a Community Builder, who will be following an ABCD approach to working in the community across the Fourteen area. This involves connecting with residents, discovering their strengths and developing a stronger community by focusing on and funding resident-led activities. We encourage all funded projects to embrace an ABCD approach in their work in the area.

What can Fourteen communities spend their grant on?

Fourteen communities can spend their grant on activities, services and events related to arts, sport, culture, social action and volunteering throughout the lifetime of the programme. Each will decide in their own way how to combine these activities to achieve the aim of increased participation and inclusion within their area. Fourteen will not fund major capital projects and must not be used to replace statutory funding.

When do funds need to be spent?

All funds need to be spent before the end of December 2017.

For further information please contact:

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2. The Brief

To encourage collaborative working between voluntary sector organisations, the Local Reference Group has decided to adopt a commissioning process for elements of the Fourteen programme and voluntary sector organisations are now invited to tender for an 18 month project. The total contract value over the life of the project is up to £30,000 (including VAT and any expenses).

The aims of the project are to:

- Increase the level of volunteering and social action in Harpurhey and Moston.
- Develop inclusive activities that fill gaps in provision, specifically:
 - Youth leadership and personal development; programmes and activities that promote the development of young people's skills which continue to benefit the community after the programme has ended.
 - Improve perceptions towards disability and enhance participation in the community.

Outcomes

All funded activity should seek to contribute to at least one of the following Fourteen outcomes:

- An increase in the level of volunteering and social action in Harpurhey and Moston
- An increase in youth leadership in the area and the personal development of local young people
- Disabled people are able to participate in community life and perceptions towards disability have changed positively
- People report an improvement in their health and wellbeing as a result of involvement in the project
- People feel less isolated
- Communities in Harpurhey and Moston are better connected, with people working together to contribute to a better community.

Partnership bids are encouraged where they demonstrate a genuine knowledge transfer from city wide providers to local grass roots organisations and vice versa. The successful bid is expected to be led by, or have significant input from, organisations based within the Harpurhey and Moston Fourteen area.

3. Tender Submission

Organisations are asked to provide a tender submission which outlines their approach to the project, their relevant experience, the skills and knowledge relevant to the proposed project, capacity to deliver, anticipated outcomes and a breakdown of the proposed budget and any match funding.

a) Approach (weighted score 45%)

- Please illustrate your understanding and analysis of the key issues
- Please outline your approach to setting up and delivering the project
- Please outline how your proposed approach is the best way of delivering against Fourteen priorities and desired outcomes
- Please explain the nature of any partnership bid

b) Relevant skills and experience (weighted score 35%)

- Please demonstrate your organisations experience of undertaking similar projects including a case study example
- Please tell us about your understanding of local issues and your experience of working with the Moston and Harpurhey community
- Please provide information about the skills and experience of staff who will work on the project or any skills/staff that you will recruit to deliver the project
- Please demonstrate your capacity to deliver and manage the project
- Please provide two relevant references testifying your experience of similar projects

c) Budget (weighted score 20%)

- Please set out your budget for the project
- Please indicate any match funding (cash and in kind) that you will be bringing to the project
- Please indicate a suggested payment schedule.

Written submissions should be no more than 8 sides of A4 and returned by email to: helen@forevermanchester.com. Please also include a copy of your governing documents and your most recent annual accounts.

4. Timetable and Process

Timetable

7th March: Tender advertised

4th April 5pm: Closing deadline for applications

Week commencing 18th April: Short listing

Week commencing 25th April: Local Reference Group Meeting

Week commencing 16th May: Final decision and offer made

End of May: Contracts in place and project start date within 2 weeks.

Forever Manchester and the Local Reference Group may engage in a negotiation process with bidding organisations in order to arrive at a final specification that can most effectively meet the overall aims. Applicants will need to explain how their expertise and track record in youth leadership and working with the disabled community would be combined with the ability to exploit local knowledge and circumstances.

We would welcome applications that mirror our ABCD approach by working with the assets and strengths that already exist in the community.

Evaluation

Spirit have employed Wavehill, an independent organisation who conduct social and economic research, to evaluate the Fourteen project. They will be contacting grant recipients and conducting exercises such as interviews and questionnaires to assess the impact of the overall program in communities. It is expected that the successful applicant will cooperate fully in this process.

The following terms apply to all projects funded through the Fourteen programme. Your application must confirm that you agree to these terms:

- We agree to participate in the national evaluation of Fourteen which is being carried out by Wavehill Ltd on behalf of UK Community Foundations (UKCF)
- We acknowledge our details will be held on an electronic database to assist Forever Manchester with record keeping, client follow-up, statistical and research purposes
- As an organisation, we are committed to collecting basic information on those individuals participating in Fourteen, including name, sex, age and contact details as a minimum
- We understand that Wavehill Ltd may contact us directly for information collected on beneficiaries that is deemed relevant, including names and contact details, to enable an effective evaluation of Fourteen
- We agree to participate in evaluation surveys conducted by Wavehill Ltd and acknowledge that our beneficiaries may also be asked to participate in the completion of such surveys
- We understand the Forever Manchester, UKCF and Wavehill Ltd adhere to the Data Protection Principles embodied in the Data Protection Act 1998 and that no identifiable information will be shared with any third party

Please contact Helen Smith on 07946424076 helen@forevermanchester.com if you have any questions.