



Our Manchester Forum – recruitment of independent members

The attached documents form the recruitment pack for candidates wishing to apply for one of the independent positions on the Forum. This will be published on the Our Manchester Forum website and communicated through existing channels and networks to interested individuals.

New members will be selected through an open and transparent process. An advert will be produced alongside an information pack, which will contain a person specification, the terms of reference of the Forum, and some background to the work of the Forum, including the existing governance arrangements. Applicants will be asked to apply via a letter that sets out their relevant skills and experience, and they can attach any other relevant documents such as a CV.

A shortlist of candidates will be invited to an interview during week commencing 21 November 2016. This interview will be carried out by three representatives of the Forum and will last no longer than an hour.

Documents below include:

- Background and recruitment process
- Person specification
- Terms of reference
- Appendix 1 – Our Manchester strategy We Wills
- Appendix 2 – Current membership of the Our Manchester Forum.

Our Manchester Forum

Recruitment of independent members – background and recruitment process

Background

In early 2016, Manchester launched the [Our Manchester Strategy](#), which sets out a long-term vision for Manchester's future and describes how it will be achieved. The development of the strategy was overseen by the Our Manchester Forum (previously the Manchester Leaders Forum), whose membership is made up of senior stakeholders from a range of sectors across the city (see Appendix 2). The Forum was established in 2014 with the express intention of shaping Manchester's long-term strategy and monitoring its implementation.

Our vision is for Manchester to be in the top flight of world-class cities by 2025, when the city will:

- Have a competitive, dynamic and sustainable economy that draws on our distinctive strengths in science, advanced manufacturing, culture, and creative and digital business – cultivating and encouraging new ideas
- Possess highly skilled, enterprising and industrious people
- Be connected, internationally and within the UK
- Play its full part in limiting the impacts of climate change
- Be a place where residents from all backgrounds feel safe, can aspire, succeed and live well
- Be clean, attractive, culturally rich, outward-looking and welcoming.

There are five themes to the Our Manchester strategy:

- A thriving and sustainable city
- A highly skilled city
- A progressive and equitable city
- A liveable and low-carbon city
- A connected city.

These five themes will be delivered via the 64 We Wills, which are set out in the strategy (see Appendix 1).

The task we've set ourselves is challenging. It will take hard work, collaboration, energy and commitment to achieve our vision. But Manchester is a city that gets things done, and we will combine our efforts to deliver our priorities.

We'll be tracking progress of the main features of the strategy each year in the [State of the City Report](#).



Full details, including the background to the review and the priorities for the Our Manchester Forum, can be found here

http://www.manchesterpartnership.org.uk/manchesterpartnership/info/2/our_manchester_forum

Recruitment process

The Our Manchester Forum brings together leaders in their fields from across the city. We are looking for up to six new members to the Forum who will complement the knowledge, skills and experience of existing members. Our new members will be able to make a significant contribution to the Forum by representing specific networks, communities and geographical areas of the city. They will also be able to provide strategic support in delivering the We Wills contained within the Our Manchester strategy.

Applications for the independent positions are invited no later than Friday 4 November 2016 at 5pm. Interested applicants should submit a letter (of no more than 1,000 words) outlining their suitability for the role against the criteria outlined in the person specification. Applicants may also submit their CV if they wish. Applications should be made via email to Michelle Berry at m.berry3@manchester.gov.uk. Successful applicants will be invited to attend an interview during the week commencing 21 November 2016.

New members will then be invited to attend the next Our Manchester Forum meeting on Tuesday 13 December at 5pm.



Our Manchester Forum

Person specification

The Our Manchester Forum provides strategic leadership for the wider partnership on the delivery of the city's priorities set out in the Our Manchester strategy.

Members of the Forum will be leaders in their field who are motivated to work together to drive forward the city's priorities, and to provide strategic leadership and support for the wider partnership and the delivery of the We Wills contained within the Our Manchester strategy.

Applicants need to:

Demonstrate how they are able to make a contribution to the Forum by representing communities, geographical areas and the diversity of the city

Identify which of the We Wills they will be able to provide strategic leadership for and how they will do this

Have a passion for Manchester, with the motivation to show leadership in driving the delivery of the city's priorities and in improving the quality of life for Manchester residents

Demonstrate an understanding of the challenges and opportunities the city faces, and an ability to respond with strategic thinking built around a shared vision

Have the capacity to lead innovation and creative thinking for the benefit of the city and to act as an ambassador for Manchester

Have a willingness to apply professional skills, knowledge and experience from a field of expertise to support the interests of the city as a whole

Have the ability to promote transparency of dialogue and decision-making, collaboratively supporting the Forum's ability to deliver

Demonstrate a robust understanding of the political, economic and social context within which the Our Manchester Forum operates.



Our Manchester Forum

Draft Terms of Reference

NB: these are draft revised Terms of Reference, which will be considered/endorsed at the next meeting of the Forum.

Purpose

The Our Manchester Forum provides strategic leadership on the delivery of the city's priorities as set out in the Our Manchester strategy. The Forum is also responsible for ensuring that the new Our Manchester approach is embedded in all sectors within the city.

Objectives

The Our Manchester Forum will:

Provide strategic leadership and support in delivering the We Wills set out in the Our Manchester strategy

Play a significant role in embedding the Our Manchester approach in all sectors within the city

Act as the front-facing body of the Manchester Partnership, communicating and driving the city's priorities externally and acting as ambassador for Manchester

Promote transparency of dialogue and decision-making across the city, leading creative thinking and collaboration.

Priorities

In early 2016, Manchester launched the Our Manchester strategy, which sets out a long-term vision for Manchester's future and describes how it will be achieved. This strategy provides the framework within which the Our Manchester Forum operates.

Our vision is for Manchester to be in the top flight of world-class cities by 2025, when the city will:

Have a competitive, dynamic and sustainable economy that draws on our distinctive strengths in science, advanced manufacturing, culture, and creative and digital business – cultivating and encouraging new ideas

Possess highly skilled, enterprising and industrious people

Be connected, internationally and within the UK

Play its full part in limiting the impacts of climate change



Be a place where residents from all backgrounds feel safe, can aspire, succeed and live well
Be clean, attractive, culturally rich, outward-looking and welcoming.

There are five themes to the Our Manchester strategy:

- A thriving and sustainable city
- A highly skilled city
- A progressive and equitable city
- A liveable and low-carbon city
- A connected city.

The themes of the strategy will be met by delivering 64 We Wills (see Appendix 1).

Meetings

The Our Manchester Forum will meet four times a year in full, addressing a key priority for the city in a workshop-based format that will include external speakers and break-out discussions among members. This may lead to the creation of small-task and finish groups where these would add value in driving forward key priorities.

Governance

The Our Manchester Forum will continue to be tied to the Council's democratic process. It will be accountable to the Executive Committee and subject to scrutiny by the Finance Scrutiny Committee. Members of the Council will be involved in the Forum through partnership board nominations, and the Forum will be chaired by the Leader of the Council.

The strategic overview provided by the Manchester Leaders Forum is supported by the Manchester Investment Board, which has accountability for the development and delivery of the Our Manchester Forum.

Membership

Membership of the Our Manchester Forum is drawn predominantly from partnership nominations, with a small number of independent members recruited through an open and transparent process.



Appendix 1: Our Manchester Strategy ‘We Wills’

Ref.	High-level aims
A1	Have a strong sense of citizenship and pride in the city
A2	Create new jobs accessible to Manchester residents, reducing the number of people who are out of work
A3	Ensure everybody is paid at least a real living wage
A4	Reduce the gap between our residents’ wages and the average wage earned in the city
A5	Improve school results so they are significantly better than the UK average
A6	Increase the proportion of graduates and the number of apprentices in the city
A7	Collectively improve our health and wellbeing and be more active as adults and children
A8	Be a cleaner, litter-free city
A9	Build well-designed, energy-efficient, sustainable and affordable homes to rent and buy
A10	Maintain the balance between incomes and housing costs
A11	Be a city recognised for its high quality of life, with improved green spaces and access to world-class sports, leisure and cultural facilities
A12	Have an integrated, smart and affordable transport system
A13	Be on a path to being a zero-carbon city by 2050
A14	Be a beacon for sustainable design
A15	Increase productivity for the benefit of the city and the UK as a whole

Ref.	Thriving and sustainable city
TS1	Support the growth of established and emerging business sectors
TS2	As the 2016 European City of Science, increase the city’s engagement with science and develop its international profile
TS3	Chart a course to becoming a leading digital city
TS4	Capture the commercial potential of research and innovation – particularly in advanced materials and at key employment areas such as Corridor Manchester and Airport City
TS5	Upskill the city’s workforce to ensure that Mancunians can benefit from the new jobs created here, including more and higher level apprenticeships
TS6	Maximise the potential of the Business Growth Hub to support Manchester’s businesses and entrepreneurs

TS7	Improve the resource efficiency, carbon and environmental performance of all business sectors
Ref.	Highly skilled city
HS1	Work with employers to ensure that everyone is paid at least a real living wage
HS2	Improve educational attainment to be above the national average, with a focus on science, technology, engineering, maths, digital skills and creativity
HS3	Inspire the next generation to be the best they can be and provide them with the knowledge, skills and resilience they require to succeed
HS4	Encourage a meaningful work placement for every young person
HS5	Support the positive contribution older people make through paid and voluntary work, and their active contribution to city life and their communities
HS6	Use our devolved powers to align the skills system with the needs of our economy now and in the future
HS7	Continue to drive economic growth in high-value sectors to retain and attract the best talent
HS8	Increase the number of apprenticeships, developing new models that encourage high-level apprenticeships in a wide range of fields
HS9	Connect higher education institutions with businesses in the city to give graduates a clear route to good-quality employment or support for an innovative idea
HS10	Encourage employers to unlock the potential of the workforce over the long term; for example, promoting continued professional development at all levels and developing entry-level roles that offer clear progression routes to high-value, high-skilled roles
HS11	Reduce the number of people with no qualifications and increase the opportunities for people to improve their skills throughout their working lives
HS12	Respond to student expectations for sustainable development to be included in studies and institutional practice, building on progress already achieved through the Eco Schools programme and the commitments of our colleges and universities
Ref.	Progressive and equitable city
PE1	Radically improve health outcomes, integrating health and social care, and supporting people to make healthier choices, so that people have the right care at the right place at the right time
PE2	Reform services for children and families, increasing the number of children arriving at school ready to learn, and increasing their life chances, thus supporting their future independence
PE3	Continue to work with the voluntary and community sector to find new ways of reaching those communities that remain untouched by Manchester's success, creating resilient and vibrant communities of people
PE4	Continue to be recognised as a pioneering age-friendly city

PE5	Aim to be the UK's youth capital
PE6	Use devolved powers to expand our programmes to support people with complex and multiple problems to get their life back on track
PE7	Support people to find work, stay in work and progress at work, so that all residents can take advantage of the opportunities of economic growth and are able to provide for their children
PE8	Ensure that homeless people have the shelter and support they want and need
PE9	Tackle fuel poverty by improving the energy-efficiency of our existing homes, building new homes to the highest standards, and locally generating increasing levels of affordable, low and zero-carbon energy
Ref.	Liveable and low-carbon city
LL1	Provide a diverse supply of good-quality housing in clean, safe, more attractive and cohesive neighbourhoods across the city
LL2	Encourage walking, cycling and use of public transport, and continue to invest in the infrastructure this requires
LL3	Become a cleaner litter-free city
LL4	Recycle more of our waste
LL5	Improve the quality of parks, green spaces, rivers and canals, and incorporate more into new developments where appropriate
LL6	Harness the potential of technology to improve the city's liveability, sustainability and connectivity
LL7	Invest in cultural and sports facilities for the benefit of the city's residents, and to improve the city's international attractiveness
LL8	Have cultural institutions that reflect and celebrate diversity, engage communities and engender pride in the city
LL9	Provide opportunities for the city's artistic and creative community by increasing commissioning, production and performance activities
LL10	Increase volunteering across the city
LL11	Be a 100% clean-energy city by 2050
LL12	Continue to encourage the growth of a low-carbon culture
LL13	Ensure that our communities are protected from a changing climate
Ref.	Connected city
C1	Develop an integrated, smart and clean transport network that reflects the changing shape of the city and the way people need to move around
C2	Increase the proportion of cycling and walking journeys, and provide improved infrastructure and signing

C3	Position the city at the centre of first-class networks – locally, nationally and internationally
C4	Use the momentum created by HS2 developments to drive growth and investment
C5	Work as part of Transport for the North to secure long-term investment to radically improve transport connections across the North
C6	Capitalise on the increased capacity at the airport and the connectivity and logistics benefits of Airport City to boost the economy
C7	Create a framework for action as a Digital City
C8	Use digital technology to transform the way we use energy in order to help reduce energy bills and carbon emissions

Appendix 2: Current membership of the Our Manchester Forum

Sector	Source of membership
Council	Leader Chief Executive
Private sector	Greater Manchester LEP Business Leadership Council Greater Manchester Chamber of Commerce Private sector representatives
Voluntary and community sector	Voluntary and Community Sector Assembly Equality leads representing those with protected characteristics Interfaith Hate Crime Forum Environment Network for Manchester
Partnerships (including public sector)	Manchester Investment Board Health and Wellbeing Board Neighbourhoods Board Work and Skills Board Children's Board Community Safety Partnership Strategic Education Partnership Manchester Schools Alliance Office of the Police and Crime Commissioner for Greater Manchester Manchester: A Certain Future Steering Group Strategic Housing Partnership Corridor Partnership Board Cultural Partnership Transport for Greater Manchester Committee CityCo Valuing Older People Board Manchester Youth Council/Valuing Young People Board