



Cancer Research UK

Talk Cancer Training Bursary Terms and Conditions

1. Bursary Scheme

- 1.1 Cancer Research UK is running a bursary scheme (“**Bursary Scheme**”) which will enable people to attend one Talk Cancer training workshop (“**Workshop**”) without needing to pay the normal attendance fee (“**Bursary**”). For the avoidance of doubt, Cancer Research UK will not fund any other costs associated with attending a Workshop.
- 1.2 The bursaries are non-transferable and non-negotiable. There is no cash or other alternative.

2. Eligibility

To be eligible for a Bursary, you must:

- 2.1 Be aged 18 years old or over; and
- 2.2 Have not previously attended a Cancer Research UK Talk Cancer training workshop.

3. Applications

- 3.1 Bursary applicants are required to complete and return an application form. This form is available to download from the Cancer Research UK website www.cruk.org/talkcancer or can be requested by emailing talkcancer@cancer.org.uk
- 3.2 Completed application forms should be emailed to talkcancer@cancer.org.uk with the subject header ‘**Bursary application**’. Alternatively, completed applications can be posted to: Talk Cancer, Health Community Engagement Team, Cancer Research UK, Angel Building, 407 St John Street, London EC1V 4AD.
- 3.3 Cancer Research UK will accept one application per person. Where more than one person from the same team/organisation wishes to apply, each person must complete and return one application form.
- 3.4 Applicants should ensure they complete their application in full. Cancer Research UK may contact applicants if it requires further information before their application can be considered. Cancer Research UK may decline any applications that are incomplete.
- 3.5 Cancer Research UK does not accept responsibility for incorrect email addresses or incomplete personal details provided by applicants, or for network, computer, hardware or software failures of any kind, which may restrict or delay the sending or receipt of an application.
- 3.6 Bursary applications will be reviewed by a panel of Cancer Research UK staff and any bursaries will be awarded at their sole discretion. Cancer Research UK’s decision will be final and no correspondence will be entered into.
- 3.7 Applications can be submitted all year round. The Cancer Research UK review panel will meet at regular intervals throughout the year. If an application does not reach Cancer Research UK before the review panel meets, it will be reviewed at the next session.
- 3.8 To avoid disappointment of workshops being fully booked, applicants are advised to submit their Bursary application 6-8 weeks ahead of their requested workshop date.
- 3.9 Last-minute applications will only be considered where a workshop is under-subscribed.



- 3.10 Cancer Research UK will endeavour to confirm the outcome of a Bursary application four weeks prior to the desired workshop date but will not be held responsible should the workshop be fully booked by the time of the decision.
- 3.11 Where possible, Cancer Research UK will provide feedback to unsuccessful Bursary applicants. In certain circumstances, the applicant may be given the chance to re-apply for a Bursary.
- 3.12 Cancer Research UK reserves the right to decline any individual's application and not to award any Bursaries in its sole discretion.
- 3.13 Cancer Research UK reserves the right to withdraw the Talk Cancer Bursary scheme at any time.
- 3.14 Any personal data received from applicants will only be used and/or shared with third parties where necessary for the proper purposes of administering applications and the Bursary Scheme and in accordance with Cancer Research UK's Privacy Policy at <http://www.cruk.org/privacy-statement>

4. Successful Applications

- 4.1 Successful Bursary applicants ("**Bursary Trainees**") will be issued with a confirmation letter and Workshop booking form. Bursary Trainees must complete and return the booking form as soon as possible in order to officially accept the Bursary and confirm their Workshop place.
- 4.2 Bursary Trainees should complete and return their booking form no later than three weeks prior to the workshop date requested in their application form ("**Workshop Date**"). Cancer Research UK reserves the right to withdraw a Bursary if it does not receive the completed booking form at least one week before the Workshop Date.
- 4.3 Bursary Trainees agree to Cancer Research UK publishing their award of a Bursary on the Cancer Research UK website for promotional purposes.

5. Workshop Attendance

- 5.1 In the event that a Bursary Trainee wishes to attend a Workshop on a different date to that which was requested on their application form, the Bursary may only be transferred to an alternative Workshop Date at the sole discretion of Cancer Research UK. Where possible, the new workshop date should be within the same financial year, or within six months of the original Workshop Date. Bursary Trainees must inform Cancer Research UK of their desire to change the Workshop Date at least four weeks prior to the Workshop they were due to attend, or their request may be declined.
- 5.2 Bursary Trainees must inform Cancer Research UK at least two weeks in advance in the event that they are no longer able to attend a Workshop on their Workshop Date.
- 5.3 In the event that a Bursary Trainee cancels their Workshop place and does not wish to attend an alternative Workshop, Cancer Research UK is under no obligation to re-issue the Bursary at a later date.
- 5.4 If a Bursary Trainee fails to attend the Workshop on the day, the bursary will not be re-issued.
- 5.5 By applying for a Bursary, you agree to Cancer Research UK contacting you for feedback by phone or email following any subsequent attendance at a Workshop.



- 5.6 If, due to adverse circumstances such as illness, Cancer Research UK is unable to provide a trainer to deliver a Workshop, Cancer Research UK will arrange for the relevant Bursary Trainee to attend a Workshop on an alternative date.

6. General

- 6.1 All intellectual property rights and other third party rights in all documents and slides shown or distributed at or in connection with the Workshop are owned by Cancer Research UK.
- 6.2 All warranties, conditions and other terms implied by statute or common law are, to the fullest extent permitted by law, excluded from these Terms and Conditions.
- 6.3 Cancer Research UK shall have no liability under these Terms and Conditions or in respect of the provision of the Talk Cancer Workshop other than in respect of death or personal injury resulting from negligence or any other liability that cannot be excluded or limited under law.
- 6.4 These Terms and Conditions shall be governed by and construed in accordance with English law and applicants agree to irrevocably submit to the exclusive jurisdiction of the English courts in respect of any dispute arising out of or in connection with them.
- 6.5 Cancer Research UK reserves the right to amend these Bursary Terms and Conditions and will use reasonable endeavours to notify changes to applicants.
- 6.6 6.7 Any questions or concerns regarding the Bursary Scheme should be addressed to talkcancer@cancer.org.uk. Alternatively, please call 020 3469 8111 to speak to a member of the Talk Cancer team.