



(Temporary logo)

Share our passion for supporting children and young people across the city: become a trustee of Young Manchester.

Dear applicant,

We are now welcoming expressions of interest from individuals who wish to become a charity trustee of Young Manchester.

Please see enclosed for the following forms within this pack:

- **Trustee Role Description and Person Specification** - for information
- **Young Manchester Vision, Mission, Goals and Values** - for information
- **Separate Expression of Interest form** - to be completed if you are interested in applying for a trustee position
- **Separate Equality Monitoring form** - to be completed and submitted with your expression of interest

Young Manchester

Young Manchester is an independent, city wide Charitable Incorporated Organisation (CIO) set up to develop a new way of working to support Youth and Play services for children and young people across Manchester, by working with partner agencies to commission work at a local level.

In an era of cutbacks, Young Manchester aims to provide children and young people in communities across the city with increased opportunities in all aspects of their life by commissioning projects that respond to their ever-changing needs and building on the existing work of Manchester City Council and experienced providers across the city.

Young Manchester provides a unique opening to increase investment, raise quality and engage in wider collaborative working across a broad range of sectors for the benefit children and young people. The work of the charity is linked strategically to the 'Our Manchester' strategy and UN Convention on the Rights of The Child, and the charity recognises the vital role it will play in ensuring Manchester as a city, is the best it can be.

The charity is currently in its infancy and the founding trustees are now seeking to recruit additional trustees with the variety of skills and experience needed to support the charity in its development.

How to apply

Expressions of interest in becoming a trustee are welcomed from individuals who share our values and passion to make a difference in the lives of children and young people, and the wider communities in which they live.

Any individuals who have expressed an interest in becoming a charity trustee and who meet the requirements outlined within the role specification and person specification will be invited to attend a short interview; the interview panel will comprise of founding trustees and young people; the date will be confirmed in due course.

Submission of the completed forms (Expression of Interest form, Diversity Monitoring form; should be submitted electronically, the email address to use is **young.manchester@wchg.org.uk**. The deadline for applications is **12 noon Friday 24th June 2016**.

If you require any further information then please get in contact using the email address above.

Kind Regards

Nigel Wilson, Angela Harrington & Dil Sidhu
(Young Manchester trustees)

Role Description

Purpose

The board of trustees are responsible for supporting the overall governance and strategic direction of the charity, developing the organisation's aims, objectives and goals in accordance with the governing document, legal and regulatory guidelines.

Main Responsibilities

- To ensure that the charity and its representatives function within the legal and regulatory framework of the sector and in line with the organisations governing document, continually striving for best practice in governance that adds to public confidence and trust in the charity
- To uphold the fiduciary duty invested in the position, undertaking such duties in a way continually striving for best practice
- To support the overall direction and development of the charity through good governance, decision making and clear strategic planning
- Represent the charity externally as required and positively promote the work of the organisation

Main Duties

- Ensuring the charity is carrying out its purposes for the benefit of the public
- To help ensure the charity complies with its governing document and the law
- To act in the best interests of the charity and its beneficiaries
- To help ensure the charity is accountable
- To help manage and make decisions about the charities resources in a responsible manner
- To provide support where required in interviewing, appointing and monitoring the work and activities of the senior staff team
- Devote sufficient time and energy (1-2 days a month) to the charity, including preparing for meetings, attending trustee meetings, and keeping up-to-date with sector issues

Accountable to

As the board are responsible for the governance and functioning of the charity, close attention must be given to the governing document and promotion of services for public benefit.

Person Specification

As a charity trustee you should be able to demonstrate the following skills and attributes:

- Relevant experience at senior level within the voluntary sector and proven leadership skills
- Previous experience of being a trustee of a charity or member of a strategic board
- Knowledge and understanding of the key sectors the charity will need to influence and work with
- Interest and understanding in the charitable objectives of Young Manchester and improving outcomes for young people
- Experience of partnership working and ability to champion and promote the work of the charity
- Demonstrable experience of building and sustaining relationships with key stakeholders
- A commitment to the value and ethos of Young Manchester
- Enthusiasm, energy and time to commit to this role
- A proven track record of making sound judgements and effective decision making
- A commitment to promoting equality and diversity
- Strong ability to develop and maintain relationships with internal and external stakeholders
- Skill and experience in one or more of the following areas is required
 1. Strategic planning
 2. Fundraising
 3. Youth Work or Playwork
 4. PR & Marketing
 5. Legal and finance
 6. Business development
 7. Marketing and communications
 8. Safeguarding and child protection

NB: Please note this a voluntary position but any relevant expenses incurred in supporting the charities work may be payable



Vision:

Young Manchester wants every child and young person in the city to have access to high-quality, accessible and inclusive opportunities. Our long term goal is to make Manchester a world-class city for children and young people, where they realise their full potential and prosper from the City's economic growth.

Mission:

We are a charity that strives to improve the life chances of children and young people across Manchester

Goals:

- We will commission services to support children and young people to develop the personal and social skills they need to lead safe, happy, healthy and successful lives
- We will protect, support, and promote the value of play and youth provision whilst developing new projects that benefit children and young people
- We will raise funds to create additionality and sustainability of services for children and young people
- We will build strong networks, raise quality and support joined up working across a range of sectors for the benefit of children and young people
- We will campaign to ensure the impact of playwork and youth work is recognised and produce on-going research to evidence the value of work in the lives of children and young people

Values:

- We work in an **inclusive and open** way to ensure the best for Manchester's children and young people
- We strive to make a **positive and lasting difference** to the lives of children and young people and the society in which they live
- We are **innovative and forward-looking**, striving to be dynamic and an inspiration to others
- We help to ensure that children and young people **have a voice** and are central to our work
- We will **work in collaboration** with others to share resources, knowledge and skills to support children and young people