

## Our Shared Cultural Heritage (OSCH) project: Young Evaluator\* (part-time role)

### Job description

If you would like this document in an alternative format or language, please contact us on [jobs@theaudienceagency.org](mailto:jobs@theaudienceagency.org)

\*Evaluation is about understanding the difference a project or activity is making. Is it achieving what it aimed to and how valuable is it for people taking part?

Are you curious? Do you like finding out how and why things work? Are you creative? Are you analytical? Do you like talking to other people to find out what they think and to understand their point of view?

If so, do you want to work alongside *The Audience Agency* and the *British Council* to evaluate the *Our Shared Cultural Heritage* project? This will involve:

- Doing training to develop research skills.
- Designing new and creative research tools (such as surveys, interviews and creative ideas).
- Using these research tools when asking young people who take part in this project what they think.
- This may involve chatting to them, doing questionnaires or even something a bit more creative.

You will be supported at each stage of the project.

## The Project

The *Our Shared Cultural Heritage* project focuses on exploring the shared cultures and histories of the UK and South Asia (mainly the areas that India, Pakistan and Bangladesh cover). The project works with young people aged 11-25 to experiment and create new ways for museums and youth organisations to work together and become better places for young people to explore identity, connect with others and to create new opportunities for young people.

You'll work with *The Audience Agency* and the *British Council* for 12 months to help evaluate the *Our Shared Cultural Heritage* project.

Role title:	Young Evaluator		
For:	<i>The Audience Agency on the British Council's Our Shared Cultural Heritage project</i>	Location of post	Manchester
Location of work:	At museums and in our offices/meeting rooms	Pay Band	£12 per hour, paid monthly
Reports to:	The Audience Agency (OSCH Project Manager)	Duration of job:	Fixed term, 12 months (approx. 2 days per month), from September 2019-August 2020
<b>More about The Audience Agency and the project:</b>			
<ul style="list-style-type: none"> <li>The purpose of this role is to work with <i>The Audience Agency</i> (<a href="https://www.theaudienceagency.org/">https://www.theaudienceagency.org/</a>) to shape and deliver the evaluation of the <i>Our Shared Cultural Heritage</i> project, led by the <i>British Council</i> (<a href="https://www.britishcouncil.org/">https://www.britishcouncil.org/</a>) in Manchester.</li> </ul>			
<b>Tasks and responsibilities:</b>			
In addition to the role described above activities will include:			

- Working together with other Young Evaluators and *The Audience Agency* to create a clear evaluation plan that describes what we will explore and how.
- Review your own confidence and skills to create a training plan which will help you to build your expertise as an evaluator.
- Support staff and partners who are involved in the project to use the research tools we design.
- Collect feedback from young people taking part in the project.
- With support, analyse the feedback and communicate it to project staff in an engaging and creative way.

### ***Important information:***

- We expect the initial training to take place in September 2019 and to take a day.
- We expect to have a planning day in late September/early October.
- We expect the monthly evaluation meetings to take place in the evenings in Manchester.
- We expect the activities you will evaluate to mostly take place in the evenings and at weekends.
- We expect the role to be about two days per month.
- We can work with you to be flexible on the days you will work.

This is a part time and flexible role as far as possible. There will be some important training dates which you will need to attend but we will work with you to try and agree a date that is suitable for everyone involved.

### ***The Audience Agency will:***

- Value your unique contributions and individuality.
- Welcome you to the team as our equal.
- Provide you with experience for your C.V and a reference for future employment.

- Help you to develop confidence - in yourself, in speaking to professionals and a range of other people.
- Help you to develop transferable skills such as communication, social and being confident in speaking to peers and adults.
- Help you to develop professional research and evaluation skills including interviewing, facilitation, communicating your ideas, analysing data, report writing, team working and creativity.
- Provide you with work experience with two major cultural organisations and partners.
- Work with you to find opportunities that enable you to achieve your aims.
- Provide you with line manager plus a separate mentor who will provide guidance and support so that your experience in the role is positive and successful.

### Person Specification

We would like people to apply for this role you have the following qualities:

Qualities	Essential	Desirable	Method of assessment
<b>Behaviours</b>	<ul style="list-style-type: none"> <li>• Taking ownership of your work for example, using your own initiative.</li> <li>• Being proud of your work.</li> <li>• Willing to show a commitment to the <i>British Council</i> and <i>The Audience Agency</i> by being responsible and committed.</li> <li>• Willing to work together as a team knowing that we achieve more with other people than we can do separately.</li> <li>• Willing to adapt to new situations.</li> </ul>		Application Recruitment workshop

<b>Skills and Knowledge</b>	<ul style="list-style-type: none"> <li>• Willing to work with us to develop your communication skills - this may involve presenting, verbal and written skills. (we welcome a diversity of learning and communication styles, languages and traits-shy people also welcome!)</li> <li>• Willing to work with us to develop your people skills (by this we mean working with lots of different types of people).</li> <li>• Awareness of cultural diversity and its importance.</li> </ul>		Application Recruitment workshop
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working in a team for example, on a school project or in a social group.</li> <li>• Have an interest in cultural heritage (in any form).</li> </ul>	Experience of working with different people, groups and communities.	Application Recruitment workshop
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>		N/a
<b>Other key criteria</b>	<ul style="list-style-type: none"> <li>• Be a young person aged 16-21.</li> <li>• Have a lived experience of, or an interest in, South Asian culture.</li> </ul>		Application Recruitment workshop

### ***To apply for the role:***

- Please send us an email or postal application by **5pm on 26<sup>th</sup> August**.
- Use **'OSCH Young Evaluator'** in the subject line and send to:  
**jobs@theaudienceagency.org** or The Audience Agency, Green Fish Resource Centre, 46-50 Oldham Street, Manchester, M4 1LE.
- Remember to tell us:
  - Your age.
  - Where you live (city and /or area).
  - How you have experience of, or an interest in, South Asian culture.
- Also, please give us an answer to this question:

**What does cultural heritage mean to you? Try and give an example that links to your everyday life (300 words)**

- And, send us one of the following in support of your application:

**An example of your interest in culture such as; a photograph you've taken, a piece of artwork you have created, a song or poem you have written, a written statement, a vlog or something else that shows us your interests.**

### ***Next steps:***

- We will be in touch to confirm we have received your application.
- We will be shortlisting applicants to come to a recruitment workshop.
- This will take place on **3 September 2019**.
- The workshop will be an opportunity for you to meet the team, ask questions, learn more about the role, take part in some example evaluation activities and have a one-to-one interview for the role.
- We will respond to each application we receive by **29 August 2019** with a decision.

### More information and definitions:

- *British Council*

The British Council is the United Kingdom's international organisation for cultural relations and educational opportunities. You can find out more about them here:

<https://www.britishcouncil.org/>

- *The Audience Agency*

The Audience Agency is a national not for profit organisation that delivers high quality, specialist research, evaluation and audience engagement for the cultural sector. You can find out more about them here:

<https://www.theaudienceagency.org/> You can see The Audience Agency has staff from different backgrounds and interests, including several younger staff. You can read about us here: <https://www.theaudienceagency.org/our-team?team=staff#team-nav>

- *Our Shared Cultural Heritage*

*Our Shared Cultural Heritage (OSCH)* is a UK-based initiative to test and evaluate new, sustainable models for museums and youth organisations to better engage young people (and particularly young people of South Asian descent) using cultural heritage. To deliver this project, the *British Council* is working in partnership with *Manchester Life, Manchester Museums and Galleries* and *UK Youth*. It is funded by the *National Lottery Heritage Fund's Kick the Dust* programme which aims to find new ways for heritage and youth organisations to work better together for the benefit of young people.

- Evaluation

Evaluation is about understanding the difference a project or activity is making. Is it achieving what it aimed to and how valuable is it for people taking part? You can find out more about evaluation here:

<https://www.theaudienceagency.org/blog/successful-evaluation-planning>

- Cultural Heritage

Cultural heritage is the tangible (objects, buildings, books) and intangible (oral history, folklore, knowledge) legacy of the past. *UNESCO* provide an excellent definition here: <https://ich.unesco.org/en/what-is-intangible-heritage-00003>

- *Manchester Life*

*Manchester Life* delivers the cultural, sporting and learning activities on behalf of *Manchester City Council* through museums, libraries, festivals, sports and learning programmes. You can find out more about *Manchester Life* here:

<https://www.Manchesterlife.org.uk/>

- *Manchester Museums and Galleries*

The *Manchester Museums and Galleries* partnership are a collection of venues that collaborate to make something greater than the individual parts-a brilliant gallery and museum service for Manchester. You can find out more here:

<http://manchesterartgallery.org/visit/about-us/>

- *National Lottery Heritage Fund*

The *National Lottery Heritage Fund*, formally Heritage Lottery Fund (HLF) is the largest dedicated funder of heritage in the UK. They are the key funder of the *Our Shared Cultural Heritage* project as part of the *Kick the Dust* scheme. They believe that understanding, valuing and sharing our heritage brings people together, inspires pride in our communities and boosts investment in local economies. You can find out more about them here: <https://www.heritagefund.org.uk/>