At Emmaus South Manchester we have a passion for repurposing, designing, creating and upcycling. We do this with donated textiles and furniture and we stop these from being thrown away.

In our Furniture workshop we breathe new life into a variety of furniture items, we repurpose some of them into entire new products! We make clocks out of almost anything and we create wooden craft kits for folk to work on at home.

We’re looking for dedicated and skilled volunteers to help out in our furniture workshop at St Andrew’s Methodist Church. If you have time to spare and want to help grow a new homelessness charity, then we would love to hear from you.

If you are interested, the table below highlight some of the key tasks that we need help with and the skills and experience that we feel our volunteers might need. Please tick the ones that apply to you.

|  |  |  |  |
| --- | --- | --- | --- |
| **Tasks** | **✔** | **Skills | Experience** | **✔** |
| CLEANING & REPAIRING | | | |
| Cleaning, stripping, sanding furniture items |  | Use of chemical cleaners/solvents |  |
| Use of hand & power tools |  |
| Gluing, pinning, dowelling, clamping items |  | Woodwork, joinery & craft skills |  |
| FINISHING | | | |
| Painting/polishing/finishing items |  | Understanding of paint effects & finishes and when to use them |  |
| CREATIVITY | | | |
| Repurposing items |  | Upcycling, design & craft skills |  |
| Designing new products |  | Knowledge of interior design trends |  |
| Making new furniture products  (house & garden items) |  | Creating pattern/templates (IKEA-style) |  |
| Fabricating furniture from pattern/templates |  |
| LEADERSHIP & TEAMWORKING | | | |
| Coordinating the daily running of the workshop |  | An eye for detail - organisation, workflow, planning and problem-solving skills |  |
| Coordinating the activities of textile volunteers |  | Good people skills, experience within a team |  |
| Helping to train and develop others |  | Teaching/training experience |  |
| VAN DRIVER & CREW | | | |
| Interested in helping with collections and deliveries? See the Van Driver/Crew Member Role Description | | | |

**Working in our Furniture Workshop**

Ideally we are looking for someone who can commit to at least one half day (10am-1pm or 1pm-4pm) per week, work collaboratively with other team members and have an enthusiastic, can do attitude.

**Volunteer safety**

We value every member of our volunteer team and so we will provide you with a full induction when you start. Our Risk Assessment Policy ensures that all staff and volunteers can work safely - we continue to implement: HANDS - FACE – SPACE and a one-way system throughout the building.

Please complete and submit the application form overleaf to Mark Booth at [info@emmaussouthmanchester.org.uk](mailto:info@emmaussouthmanchester.org.uk). Or post to the address below.

|  |  |  |
| --- | --- | --- |
| Forename: | **Surname:** | **Address:** |
|  | Mr/Mrs/Ms/Miss/Other |
| Tel No: | | **Post Code:** |
| Emergency Contact Name: | | **Tel No:** |

**Where would you prefer to work?**  EMMAUS WORKSHOP **|** HOME **|**  RETAIL SHOP/POP-UP EVENTS

(Please circle or highlight)

**Other activities you might be interested in:** WORKING WITH TEXTILES **|**  GENERAL HELP/ADMIN **|** SOCIAL MEDIA

(Please circle or highlight your interests)SUPPORTING SALES EVENTS **|**  BAKING **|**  VAN DRIVER/CREW MEMBER

## When are you are available to support us? (Please circle, or highlight, the days and times). Evening work is for volunteers wishing to work from home:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| am | pm | eve | am | pm | eve | am | pm | eve | am | pm | eve | am | pm | eve | am | pm | eve |

|  |
| --- |
| Is there anything else you’d like us to know about you? |
|  |
|  |
|  |

**Are you in possession of a full driving licence?** YES | NO

**Have you ever been convicted of a criminal offence?** YES | NO

*(if YES please provide details - because of the nature of the work you cannot withhold any information about “spent” convictions under the Rehabilitation of Offenders Act 1974)*

…………………………………………………………………………………………………..…………………………………………………………………………………………………..……

**Do you have any health problems or disabilities for which we need to make provision?**

…………………………………………………………………………………………………..…………………………………………………………………………………………………..……

**Please provide contact details for 2 people who can give you a reference** (the referees should not be a relative)

|  |  |
| --- | --- |
| **Name:** | **Name:** |
| Address: | Address: |
| Post Code: | Post Code: |
| Tel No: | Tel No: |

**Signed** ……………………………………………………………… **Date** ……………………………………………….