**Manchester health and homelessness advice system**

**Terms of reference**

**Background:** In light of the rapidly developing issues around Covid-19 and homelessness in the city, Manchester City Council has established an online google group for professionals working in the homelessness sector.

**Aim:** The aim of the group is to offer advice, support and guidance around issues related to Covid-19 and homelessness, based on national guidance and as the situation develops for local professionals to share knowledge and practical learning.

**Membership:** The group is open to any professionals working within the homelessness or related sectors in the Manchester area. Colleagues with relevant knowledge or experience should be encouraged to join and organisations can have as many members as they wish.

**Confidentiality:** Information sent within the google group should be anonymous so that patients or service users cannot be identified. Group members may share relevant information outside of the group using their own professional discretion.

**Information requests:** Queries, clarification and requests for information/guidance may be posted on the google group. The google group will be co-ordinated by a SPOC (single point of contact) who will be linked into the Infection Control Team at Manchester City Council. The SPOC is also available by e-mail or phone. Group members are encouraged to share their experience and best professional practice as this situation is unprecedented and new to all of us.

**To join the group.**

You will either be sent an invitation by e-mail or simply send an e-mail to the SPOC requesting membership. The SPOC will try and assist with any technical issues people have signing up to the google group.

**Contact details:**

The SPOC will be supporting the work of the Infection Control Team (which is a small team based within the Population Health Team). The **SPOC** is:

**Michael Linnell** (Linnell Communications)

e-mail Michael.linnell17@icloud.com

Telephone: 0161 9006726

Mobile: 07763316908

The **e-mail address of the google group** is:

covid19mhhas@google groups.com

You must be a member of the google group to send e-mails to the group.

The **Google group site address** is:

<https://groups.google.com/d/forum/covid19mhhas>

Messages and e-mails may also be viewed on the google group site. You can only access this site once you have signed up to the group. Since Google improved the system last April, this can sometimes be problematic and take a day or so after you have signed up as a member.