

Training – what's coming up November 2012 onwards

Free - Volunteer Training

Volunteer Centre Manchester will be delivering the following training sessions:

- Introduction to Volunteering (ongoing)
- Volunteers and the Law
- Involving Refugees and Asylum Seekers
- Understanding Mental Health
- Volunteer In the Arts Toolkit
- Health Champions

Accredited First Aid – Emergency First Aid at Work

A one day HSE Approved First Aid training delivered by Ouch Training Team

Covering: Giving emergency first aid to an injured person until medical assistance arrives, recognise and appropriately treat most emergency situations, carrying out the duties of an appointed person as specified within First Aid regulations

Successful delegates will receive an Ouch certificate of competence valid for 3 years.

This course is heavily subsidised by Manchester Community Central and Volunteer Centre Manchester please note that there is a £20.00 fee per person for this course.

If you are able to provide a suitable venue for free we may be able to offer your organisation **free** place(s) – please contact us to discuss further.

Free - Level 2 Award in Food Safety (Food Hygiene)

This course is targeted at people working in the voluntary community sector who handles food. The food can be open or packaged and includes drinks and ice.

The aim of this qualification is to provide a basic knowledge of food hygiene.

Participants will have knowledge and understanding of the importance of food hygiene, associated food hazards, good hygiene practice and controls based upon an awareness of food safety management systems.

Free - Marketing

Delivered through three separate sessions looking at

- What is marketing
- Building a brand identity
- Effective marketing materials

Attendance at all sessions is not compulsory

More training overleaf

Free - Social Media Surgeries

Sessions to listen to what organisations like you, community organisations, want to achieve by using social media in your workplace.

- Are you 'Facebooked out?!' Need help with your account?
- Do you want to know what everyone is twittering on about?
- Have you already got a wordpress account and have specific questions?
- Do you want to use video or pictures on the web to raise the awareness of your group or cause?

Come and bring any social media questions and our volunteers and social media experts will help you out!

Free - Lottery Workshops

Are you looking to apply for Awards for All or Reaching Communities Funding?

- Do you want to know more about each of the funds?
- Are you interested in attending a lottery session?
- Would you like support in completing an application to the Big Lottery Fund?

Free - Manchester Community Central Funding Portal

A workshop to help voluntary and community organisations get the most out of the funding portal.

The workshop will cover

- Registration
- Conducting searches
- Amending searches
- New features to the portal

Next workshop will be delivered on 5th December 2012

Booking / Contact

All of the courses above are **free** to volunteers and members of voluntary community organisations within the city of Manchester **except** Emergency First Aid at Work.

Further details and bookings:

Visit: www.manchestercommunitycentral.org/training

Email: training@mcrcommunitycentral.org

Tel: 0333 321 3021