

# Young Manchester

**Holiday Playscheme Fund 2018 - 19**

PROSPECTUS



# Young Manchester Funding Prospectus

## Holiday Playscheme Fund 2018-19

Young Manchester is passionate about giving children and young people the opportunity to play. Open access playschemes are a fantastic way for children to make new friends, stay active and learn through doing over the school holidays.

Playschemes offer supervised play for children aged 5 – 14, during school holidays for two to three hours, mornings and/or afternoons. Most schemes are free of charge, but some may ask for a small donation ie. 50p per session. A contribution to costs of off-site activities may also be requested.

### Key Information

- Funding is available for the delivery of open access holiday playschemes for children and young people aged **5 – 14 years**
- Call for applications: Friday 18<sup>th</sup> May 2018
- Closing date for applications: **5pm Friday 15<sup>th</sup> June 2018** (4 weeks from the opening of the fund)
- For voluntary and community sector organisations working with children and young people
- Organisations must be based in Manchester and/or mainly working with Manchester residents.
- Funding is available for revenue - delivery of services and/or equipment.
- Reference to the term “Open Access” means that places for children and young people are allocated on a first come, first serve basis daily and cannot be pre-booked in advance.
- Bids are invited for between £1,000 to a maximum of £10,000
- Funding is for holiday playschemes in Summer 2018 and Easter 2019.
- Funding is to be used by April 22<sup>nd</sup> 2019.
- Applicants can apply for funding for multiple projects. However, the maximum number of applications from one organisation should not exceed three.
- Each project requires a separate application form. It is expected that applicants will apply for a Summer and Easter playscheme in one application, if running from the same area/location.

### 1. Purpose and Aims of the Fund

The purpose of the Holiday Playscheme Fund is to complement the all year round play offer in Manchester. The funding aims to enable open access play activities, primarily over the Summer 2018 and Easter 2019 holidays, with a particular focus on; addressing gaps in provision, increasing the numbers of disabled children accessing universal play services and

increasing childrens' opportunities to play outdoors. It is envisaged that this will be done through the delivery of play activities from the Voluntary and Community Sector in Manchester.

The funding will be used to support the delivery of the city's [Valuing Younger People Strategy](#) (click for the strategy). The strategy outlines Manchester City Council's ambition to provide opportunities for children and young people to meet with their friends, to participate in leisure, sporting and cultural activities and to develop the skills and attitudes that will help them prepare for their future. These same aims are shared by Young Manchester.

Through delivering the strategy it is hoped that children and young people in the city will:

- Be able to achieve their aspirations and expectations
- Be able to lead healthier and more active lifestyles
- Be able to participate in decision making processes
- Be ready for work and lifelong learning
- Be involved in meaningful, enjoyable positive activities
- Be safer from harm
- Have increased access to outdoor play opportunities

It is envisaged that the Holiday Playscheme Fund will help to contribute to these aims for our children and young people. It will also align with the vision set out in [Our Manchester, Our Children](#) (click to view) "Building a safe, happy, healthy and successful future for children and young people"

We recognise the need for play that is of a high quality in the city and acknowledge and encourage providers to use the [Quality in Play framework](#) (click for the framework) as set out by Play England.

At Young Manchester, we value local partnerships which enable sharing of resources and expertise, and ultimately bring more value and impact to the children and young people you work with.

## **2. Grant Objectives**

Grant applications must demonstrate how they will meet at least one of the following objectives:

**Objective 1:** To increase the number of play activities over holiday periods, in priority areas of the city where there is less provision (see below, section 3).

**Objective 2:** To increase the numbers of disabled children accessing play services.

**Objective 3:** To increase access to high quality outdoor play opportunities, with particular focus on increasing play opportunities in parks, streets and open spaces.

Grant applicants are asked to demonstrate how their activities will help to achieve the Our Manchester, Our Children Outcomes:

- Safe
- Happy
- Healthy
- Successful

### 3. Priority Wards


Priority wards have been highlighted to complement the year round play offer and to maximise resources. Priority wards are as follows:

- Ancoats and Beswick
- Hulme
- Old Moat
- Fallowfield
- Northenden
- Baguley
- Cheetham Hill
- Longsight
- Burnage
- Harpurhey

### 4. Activities and organisations we will fund

This funding is for the delivery of new activities and equipment that aims to support delivery. Some examples of the types of things we will and will not fund are listed below.

#### What we will fund:

- Equipment and resources
  - Light meals/food (in particular breakfast/lunch for children participating, supporting the Manchester Family Poverty Strategy)
  - Transport Costs
  - Staff salaries
  - A proportion of your core costs, clearly related to the scale of activity delivered under this funding
  - Refreshments
  - Volunteer expenses
- 
- A decorative graphic at the bottom of the page consisting of a series of grey, stylized building silhouettes of varying heights, creating a city skyline effect.

- Ofsted registration
- DBS checks

#### **What we will not fund:**

- Purchase of vehicles or property
- Building renovation/repair costs

All costs must be reasonable and it must be clear how all expenditure directly meets the needs of children and young people.

To be eligible for funding your organisation must:

- Have a constitution
- Be a not-for-profit organisation – this includes voluntary, community and faith organisations, co-operatives and mutual societies, non-governmental organisations which are value driven and which principally invest their surpluses to further social, environmental or cultural objectives
- Be an established provider of play services based in Manchester, or mainly working with Manchester residents
- Provide opportunities for children and young people / service users to be involved in the management and or decision – making processes in your organisation.
- Be registered with Ofsted if you are a play provider working with 5 year olds - you must be registered on the Early Years register and meet the necessary requirements. Evidence of this will be requested if successful.
- Demonstrate a commitment to equality and inclusion

You cannot apply if you are:

- A private sector, or “for profit” organisation
- A public sector organisation i.e. local authority, education institution, health authority etc.

#### **5. Funding**

Bids are invited for between £1,000 and the full amount of £10,000. Funding must be spent by 22<sup>nd</sup> April 2019.

Ideally, we want applicants to maximise the impact of a grant through combining it with their own resources and/or using it to attract external funding.

Funding will be paid in full shortly after the grant has been awarded.

#### **6. How to Apply**

You can apply for this funding by completing an application form and sending it to [applications@youngmanchester.org](mailto:applications@youngmanchester.org)

- Please make sure you read the guidance notes carefully
- Organisations may make up to three applications.
- Please clearly title the attached application with your organisation's name.
- The deadline for applications is **5pm on Friday 15th June** – applications received after this time will not be considered.
- You will receive an acknowledgement of our receipt of your application
- Decisions will be made and notified to all applicants on or before 30th June 2018.

## **7. How decisions will be made**

All applications will be scored and ranked by a panel comprising a mix of experienced individuals aligned to the objectives of the fund.

We are intending to fund a good mix of proposals across the city and covering all of the objectives of this funding. This may mean that applications that score well are not funded – for example if there is already a lot of similar provision in the same area of the city.

## **8. What will happen after the decisions have been made**

All applicants will be notified by email as to whether their application has been successful or not and we will provide written feedback, on request. There is no appeals process.

Successful applicants will be required to submit the documentation set out in the application form – with specific focus on your Safeguarding policy and evidence of previous risk assessments for similar activity.

We will send you a grant agreement with our terms and conditions for you to sign and return.

Funding will be paid in full shortly after the grant has been awarded. All payments will be made by BACs

## **9. Monitoring and Evaluation**

- We expect you to keep records of how many young people have used your service
- You must keep financial records demonstrating how you have used the grant funding
- You must collect sufficient information to enable you to compile a report at the end of 12 months demonstrating the impact your grant funding has made.

## **10. Support with your application**

For support in putting together a strong application, the following websites may be of use:

**Manchester Community Central**

<https://www.manchestercommunitycentral.org/>

**Directory of Social Change**

<https://www.dsc.org.uk/>



**Big Lottery**

<http://www.biglotteryfund.org.uk/funding/funding-guidance/applying-for-funding>

**Know How Non-Profit**

<https://knowhownonprofit.org/funding>

For any questions you may have about the fund, please contact Young Manchester on [enquiries@youngmanchester.org](mailto:enquiries@youngmanchester.org) or by phone on 0161 631 2881.

We look forward to receiving your applications and working with you to offer more positive opportunities for children and young people in the city.

